

**Chief Investigator Checklist: *Are you ready to start?***

Before you start the study, ensure that all staff in all centres (if a multi-centre study) have all the information they require.

Inform all centres that approval has or has not been given for their centre	
Inform centres who the Sponsor(s) is/are, and of any allocated or delegated responsibilities	
Confirm any monetary agreements	
Ensure all staff have correct versions of necessary documentation	
Ensure all staff are trained in conducting the study to the approved protocol	
Inform staff they can begin recruiting	